

Minutes of Board of Directors Meeting
PEACE RIVER MANASOTA REGIONAL WATER SUPPLY AUTHORITY
Sarasota County Administration Center
Commission Chambers, First Floor
1660 Ringling Boulevard, Sarasota, Florida

June 2, 2021 @ 9:30 a.m.

Board Members Present:

Commissioner Alan Maio, Sarasota County, Chairman
Commissioner Elton Langford, DeSoto County, Vice Chairman
Commissioner Bill Truex, Charlotte County
Commissioner George Kruse, Manatee County

Staff Present:

Patrick Lehman, Executive Director
Mike Coates, Deputy Director
Doug Manson, General Counsel
Richard Anderson, Director of Operations
Terri Holcomb, Resource Management & Planning Manager
Ann Lee, Finance & Administration Manager
Rachel Kersten, Agency Clerk

Others Present:

A list of others presents who signed the attendance roster for this meeting is filed with the permanent records of the Authority.

CALL TO ORDER

Commissioner Maio called the meeting to order at 9:30 a.m.

INVOCATION

Commissioner Elton Langford offered the invocation.

PLEDGE OF ALLEGIANCE

The Board led the Pledge of Allegiance to the Flag of the United States.

HOST COUNTY REMARKS

Steve Botelho, Sarasota County Deputy Administrator, made welcoming remarks.

PUBLIC COMMENTS

Public comments were made by Erik Howard.

AWARDS/RECOGNITIONS**1. Commemoration of Sarasota County Centennial**

Commissioner Langford presented Resolution 2021-07 to Renee Di Pilato, Sarasota County Director of Library Services and Chair of the Centennial Committee in commemoration of Sarasota County's centennial anniversary.

Motion was made by Commissioner Truex, seconded by Commissioner Langford, to approve Resolution 2021-07 'Commemoration of Sarasota County Centennial'. Motion was approved unanimously.

2. Florida Section/American Water Works Association Presentation

The Local FSAWWA Region X (comprised of Charlotte, DeSoto, Hardee, Manatee and Sarasota Counties) Best Tasting Drinking Water contest was held at the Sarasota County Carlton Water Treatment Plant on Friday, May 7th. This year's Region X winner is the Peace River Manasota Regional Water Supply Authority. Mark Lehigh of Hillsborough County government who also serves as the Florida Section Director of AWWA was present to congratulate the Authority on this honor. As the Region X winner, the Authority will be entered into the State Best Tasting Drinking Water contest to be held in Orlando at the FSAWWA's Fall Conference in November.

CONSENT AGENDA

1. **Approve Minutes of the March 31, 2021, Board of Directors meeting.**
2. **Approve setting Public Hearing for FY 2022 Budget for August 4, 2021, at 9:30 a.m., Manatee County Administration Building, Honorable Patricia M. Glass Chambers, First Floor, 1112 Manatee Avenue West, Bradenton, Florida.**
3. **Receive and file 'Mid-Year Financial Status Report for FY 2021' and 'Semi-Annual Investment Report' [March 31, 2021].**
4. **Approve and authorize the Executive Director to execute a Work Order with Consor Engineering for design, permitting and construction phase services on new Water Resources Building for a not-to-exceed amount of \$284,293.**
5. **Approve the 5-Year Capital Improvements Plan and 20-Year Capital Needs Assessment for 2022-2041**

Motion was made by Commissioner Truex, seconded by Commissioner Langford, to approve the Consent Agenda. Motion was approved unanimously.

REGULAR AGENDA**1. Water Supply Conditions – Staff Presentation**

Richard Anderson presented Water Supply Conditions at the Peace River Facility as of May 17, 2021.

- Water Supply Quantity: Excellent
- Treated Water Quality: Excellent

| | |
|------------------------|----------------|
| May Water Demand | 31.7 MGD |
| May River Withdrawals | 20.10 MGD |
| <u>Storage Volume:</u> | |
| Reservoirs | 5.21 BG |
| ASR | <u>8.97 BG</u> |
| Total | 14.18 BG |

Concerning supply availability, Commissioner Maio shared that there is over a year of water in reserves and that supports the region because eventually every water plant needs to be taken off-line for rehabilitation. Recently Sarasota County finished such rehabilitation at their Carlton Water Treatment Plant and now Manatee County is currently working on their own, and so there is no need for concern that we are running out of water.

2. Strategic Plan Dashboard – Staff Presentation

Terri Holcomb present an update on development of the Authority’s Strategic Plan Dashboard. The proposed Dashboard will be accessible through the Authority’s internet website and will provide a proactive and interactive view into the finance, operations, and water resources departments.

Commissioner Truex complemented Authority staff on the progress and development of this dashboard and said that Charlotte County was very interested in this as well.

3. Project Updates – Staff Presentations

a. Peace River Regional Reservoir No. 3 Project (PR3) Siting and Feasibility Study

Terri Holcomb and Katy Duty of HDR jointly presented status of this project. It was explained that one of the challenges was going to be finding mitigation credits. The likely location of the reservoir falls across 2 drainage basins: Myakka River and Peace River. So, mitigation credits will have to be secured in both basins. They suggested the likely strategy would include a mix of mitigation credits created onsite through restoration, credits created nearby as well as credits purchased from a mitigation bank. Other important initiatives as part of this early study work are determining how large a reservoir to build (6 BG or 9 BG is the current decision), where the new river intake pump station should go and support for operational flexibility that will enable moving water between all 3 reservoirs. HDR has developed a multivariant criteria approach to compare and weigh all of the various factors but ultimately the Board will make the decisions.

Mr. Lehman shared that the SWFWMD Governing Board has approved 50% match of the design fees, but we are competing against the Polk Regional Water Cooperative and Tampa Bay Water for funding.

b. Regional Integrated Loop System Phase 2B & 2C Feasibility and Routing Study

Ford Ritz and Doug Eckmann of Kimley Horn jointly presented the update on Work Order No. 1, the ‘Feasibility and Routing Study for the ‘Phase 2B/2C Regional Integrated Loop Pipeline(s) Project’. Work on the project began on January 7, 2021, and final completion is scheduled for April 2022. A map of most probable routes and how these have been narrowed to a few viable routes was shown. Mr. Eckmann discussed meetings with stakeholders Charlotte County, Sarasota County, City of North Port and Englewood Water District and showed the recommended and favored routes for each.

Commissioner Maio shared that the abandoned rest area near River Road and I-75 had always been reserved for a hurricane staging area. So FDOT had historically adopted a “hands off” approach to local government about using that space. However, there appears to be a softening of that stance and so we may want to consider that space in planning this pipeline route.

c. Regional Integrated Loop System Phase 3C Feasibility and Routing Study

Richard Anderson and Tom Wilson of Wade Trim jointly presented an update on the Work Order No. 1, ‘Feasibility and Routing Study for the Phase 3C Regional Integrated Loop Pipeline Project’ including stakeholder collaboration efforts. Work on the project began on January 7, 2021, and final completion is scheduled for April 2022. Meetings with Sarasota and Manatee Counties have occurred, and although Manatee County has indicated that they don’t need water from the Authority for about 15 years, there are tremendous advantages in regional resiliency and reliability to be gained by hooking together the two largest water supply facilities in the region: Lake Manatee Water Treatment Plant and the Peace River Facility. These are the only two water supply facilities that have the capacity to significantly back each other up. Mr. Wilson indicated that they plan to use the regional hydraulic model along with cost estimates and non-cost factors weighted in a multi variant fashion to provide guidance and choose the best route to interconnect the two systems.

Commissioner Maio informed the group that 5 big landowners in the region had agreed to a vision that has Lorraine Road extending all the way to Knights Trail. In theory this should open up areas for development east of the interstate even more readily than had appeared just a few months before.

4. Interlocal Agreement with Sarasota County for Authority Acquisition of Phase 3C Interconnect Pump Station Property

Mike Coates presented an Interlocal Agreement developed between Sarasota County and the Authority for Authority acquisition of a property in the general vicinity of the Fruitville and Lorraine Road intersection to support regional and county needs for placement of one or more regional pumping stations that will be required to support operation of the Phase 3C Regional Interconnect. The Authority will assume the lead in identifying and acquiring a suitable property, coordinating with the County on property location, other physical site requirements and the purchase price. Sarasota County will pay all costs associated with identifying and acquiring the property. The Authority will own the subject property and grant easements to the County for its facilities.

The Sarasota County BOCC is expected to consider this Interlocal Agreement in early July. Should there be any minor revision to the Agreement associated with County action, the above recommendation provides that the General Counsel and Executive Director be authorized to approve such changes. Significant changes to the Agreement would be returned to the Authority Board for consideration.

Motion was made by Commissioner Langford, seconded by Commissioner Truex to approve the Interlocal Agreement Between Peace River Manasota Regional Water Supply Authority and Sarasota County for Future Pump Station Site for Phase 3C Regional Interconnect and authorize the Executive Director and General Counsel to approve any minor changes to the Agreement associated with subsequent Sarasota County BOCC action. Motion was approved unanimously.

5. Legislative Session Review and Wrap-Up

Laura Donaldson of Manson, Bolves, Donaldson, Varn provided the Board with a review and wrap-up of the 2021 legislative session.

TENTATIVE BUDGET FOR FY 2022**1. Proposed Budget for FY 2022 ‘Investment in Water Security’**

In accordance with the ‘Second Amended Interlocal Agreement Creating the Peace River Manasota Regional Water Supply Authority’, Mr. Lehman present the proposed Tentative Budget for FY 2022 in the amount of \$54,689,278.

Motion was made by Commissioner Langford, seconded by Commissioner Truex, to approve Tentative Budget for FY 2022 in the amount of \$54,689,278. Motion was approved unanimously.

2. Resolution 2021-08 ‘Resolution Setting Forth Preliminary Schedules of Rates, Fees and Charges for FY 2022’

Resolution 2021-08 formalizes the Board’s adoption of the Tentative Budget for FY 2022 and establishes its intent to set rates, fees and charges based upon the tentative budget. A public hearing is scheduled at which time the Board will adopt the final schedule of rates, fees and charges for FY 2022 during a regularly scheduled meeting on August 4, 2021.

Motion was made by Commissioner Truex, seconded by Commissioner Langford, to approve Resolution 2021-08 ‘Resolution Setting Forth Preliminary Schedules of Rates, Fees and Charges for FY 2022’. Motion was approved unanimously.

GENERAL COUNSEL’S REPORT

Mr. Manson provided the Board with a status update on the Master Water Supply Contract review and update.

EXECUTIVE DIRECTOR’S REPORT

Mr. Lehman presented an update for the Board’s information.

CHAIRMAN’S REPORT

Commissioner Maio lead Board discussion on the Executive Director succession plan. He applauded Mr. Lehman for all of his accomplishments and success and discussed the importance of continuity in leadership. With that he stated he felt Deputy Director Mike Coates would make an excellent Executive Director with his 15 years of experience and the fact that he played a significant role in many of the major successes of recent past at Authority including the new reservoir and obtaining the 50-year Water Use Permit and asked to be directed to negotiate a contract with assistance of legal counsel for Mr. Coates to succeed Mr. Lehman as Executive Director.

Commissioner Langford commented that the one thing he has always said about Mr. Lehman was that he knew how to surround himself with good people, and that he felt Mr. Coates would a be a good fit for the position.

Commissioner Truex stated that as a business owner he understands the importance of continuity and he felt that Mr. Coates was an excellent choice for the role.

PEACE RIVER MANASOTA REGIONAL WATER SUPPLY AUTHORITY
BOARD OF DIRECTORS MEETING
August 4, 2021

CONSENT AGENDA
ITEM 1

Minutes of June 2, 2021 Board of Directors Meeting

Recommended Action -

Motion to approve minutes of June 2, 2021 Board of Directors meeting.

Draft minutes of the June 2, 2021 Board of Directors meeting are provided for Board approval.

Attachments:

Draft Minutes of June 2, 2021 Board of Directors Meeting

Commissioner Kruse concurred that succession planning was important, and he was glad that a plan was in place and was fully supportive of it.

Motion was made by Commissioner Truex, seconded by Commissioner Langford, to offer the position of Executive Director of the Peace River Manasota Regional Water Supply Authority to Mike Coates and authorize the Chairman to negotiate an employment contract with Mr. Coates for consideration at the next Board meeting. Motion was approved unanimously.

ROUTINE STATUS REPORTS

There were no Board comments on routine status reports.

BOARD MEMBER COMMENTS

There were no additional Board Member comments.

PUBLIC COMMENTS

There were no additional public comments.


ANNOUNCEMENTS

Next Authority Board Meeting & Public Hearing for FY 2022 Budget
Wednesday, August 4, 2021 @ 9:30 a.m. Manatee County Administration Building
Honorable Patricia M. Glass Chambers, First Floor
1112 Manatee Avenue West, Bradenton, Florida

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 11:45 a.m.

BOARD APPROVED
AUG - 4 2021
Peace River Manasota
Regional Water Supply Authority



Commissioner Alan Maio
Chairman