

Minutes of Board of Directors Workshop  
**PEACE RIVER MANASOTA REGIONAL WATER SUPPLY AUTHORITY**  
Charlotte County Administration Center  
Commission Chambers, Room 119  
18500 Murdock Circle, Port Charlotte, Florida

September 30, 2020

***Board Members Present:***

Commissioner Ken Doherty, Charlotte County, Chairman  
Commissioner Priscilla Trace, Manatee County, Vice-Chairman  
Commissioner Alan Maio, Sarasota County Commissioner  
Commissioner Elton Langford, DeSoto County Commissioner

***Staff Present:***

Patrick Lehman, Executive Director  
Mike Coates, Deputy Director  
Doug Manson, General Counsel  
Kevin Morris, Engineering & Projects Manager  
Ann Lee, Finance & Administration Manager  
Richard Anderson, System Operations Manager  
Terri Holcomb, Resource Management & Planning Manager  
Rachel Kersten, Agency Clerk

***Others Present:***

A list of others present who signed the attendance roster for this meeting is filed with the permanent records of the Authority.

**CALL TO ORDER**

Commissioner Doherty called the workshop to order at 10:40 a.m.

**AGENDA**

- 1. Strategic Plan Workshop Summary**
  - a. Review of existing Strategic Plan**
  - b. Discussion on Board goals and objectives**

**Workshop Summary:**

Note: items shown in red are comments received by Board members on the specific proposed Strategic Plan Objectives and Initiatives.

- **Recommendations for Reoccurring Initiatives:**
  - Update the Authority's 5-Year CIP and 20-Year Capital Needs Assessment annually and implement.
  - Update the Authority's Integrated Regional Water Supply Plan in collaboration with the Southwest Florida Water Management District's Water Supply Plan on a 5-year basis.

- Update the Authority’s Water Quality Master Plan on a 5-year basis.
- Update the Authority’s Renewal and Replacement (R&R) Sufficiency Report on a 5-year basis.
- Annually review grant funding opportunities for projects including coordination with SWFWMD cooperative funding initiatives.
- Maintain annual update of rate model to forecast cost impacts on 20-year rate projection.
  - General comment to all recurring items is to add dates or state annual basis
  - Add an “Annual Strategic Plan update to Board”
- **New/Revised Initiatives: Regionalization and Diversification:**
  - Establish an operational protocol for interoperability of the interconnected regional water facilities to optimize flexibility and rotational supply by 2021.
    - Add examples of how we might achieve this – **including** defining sites.
  - Evaluate and continue participation in incentive programs with Florida Power & Light to optimize power costs and increase sustainability goals in 2021.
  - Continue feasibility, design and construction of new reservoir and expanded water treatment capacity for completion by 2030.
    - Define the “new reservoir” as PR3 project for clarification.
    - Discussion with respect to whether setting a date of 2030 is necessary – what if demands do not materialize? Other Board members felt it was important to have the date – it holds staff accountable.
  - Interconnect all existing major supply facilities to the Regional Transmission System by 2030.
- **New/Revised Initiatives: Financial Stability**
  - Develop Regional Transmission System Connection Fee for allocation of Authority Hydraulic Capacity Entitlement in existing pipelines.
  - Develop methodology to implement combining Debt Service Cost of new Authority Water Supply Sources with existing Debt Service Cost. (MWSC 16.1)
  - Review and revise essential job skills, functions and experience needed to perform job assignments in coordination with agency staffing or pay and class studies.
    - Wordsmith and combine this Initiative with the one below (4).
  - Maintain a competitive benefit and compensation package to ensure successful recruitment and retention of qualified employees.
    - Wordsmith and combine this Initiative with the one above (3).
  - Remove “Evaluate 2-year budgeting to support rate stability in 2017”
- **New/Revised Initiatives: Cooperation and Coordination**
  - Develop region-wide ‘Program Plan’ to optimize water quality consistency of current and future sources of supply through the Regional System by 2021.

- Identify and seek to improve existing infrastructure that could be used cooperatively among Authority Customers and Partners to increase available water for delivery and exchange and maintain connection in readiness to serve status by 2021.
  
- **New/Revised Initiatives: Water Advocacy**
  - Develop Leadership and Succession plans for key positions.
  - Participate in annual County Legislative Delegation meetings to support regional water supply projects.
  - Continue engagement in the Florida Water and Climate Alliance.
    - Request to add additional Initiatives for increased youth outreach activities such as 4H and FFA
    - Request to add additional Initiatives for increased editorials by the Executive Director or designees.
    - Request to add Initiatives to increase water advocacy/messaging to the public.

**BOARD MEMBER COMMENTS**

There were no additional Board comments.

**PUBLIC COMMENTS**

There were no public comments.

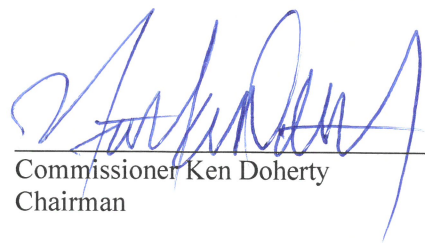
**ADJOURNMENT**

There being no further business to come before the Board, the workshop adjourned at 11:25 a.m.

**BOARD APPROVED**

**DEC - 2 2020**

**Peace River Manasota**  
Regional Water Supply Authority



Commissioner Ken Doherty  
Chairman